

No. D-15013/1/2016-GA
Government of India
Ministry of Heavy Industries & Public Enterprises
Department of Heavy Industry
GA Section

Udyog Bhawan, New Delhi.
Date: 17 02.2016

Tender Notice

Subject: Contract for printing jobs in Department of Heavy Industry – Reg.

Sealed quotations are invited for award of contract for various printing jobs in Department of Heavy Industry as given in the enclosed list at Annexure. The rates should be quoted for each item required separately failing which the quotation will not be entertained. The tender offers in sealed covers should be sent in the Room No. 227, Udyog Bhawan, New Delhi on or before **14.03.2016** upto 3.30 P.M. along with earnest money of Rs. 10,000/- (Rupees Ten Thousand only) in the form of a DD/FDR in favour of DDO, Department of Heavy Industry. The tenders would be opened on the same day at 4.00 P.M. in Room No. 227, Udyog Bhawan, New Delhi.

2. The terms and conditions are as under :-

- a) The contract will be for a period of 1 one year which will be extendable upto three years. However, if the services are not satisfactory it can be terminated at any time without assigning any reason. Taxes, if any may be quoted separately, failing which no amount towards any tax will be paid.
- b) The financial status of the firm and the past experience may also kindly be indicated, separately.
- c) All items will be carried out on the basis of only written orders from this Department from time to time.
- d) The firm will have to ensure for the quality of printing and the paper and timely supply thereof. No payment will be made if work assigned is not timely and satisfactorily completed.
- e) The successful contractor will have to deposit Rs. 50,000/- only in advance as security deposit in the form of a FDR in favour of DDO, DHI to be retained during the currency of the contract.
- f) The Department is not bound to accept the lowest rate and reserves the right to reject any/all offers without assigning any reasons. However, in the circumstances arisen that when maximum no. of items quoted by a vendor as lowest, this Deptt. may offer him for the rest of the items matching with the lowest of the quotations by others.

Encl : as above.

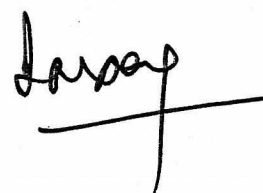


(S.K. Saxena)

Under Secretary to the Govt. of India

DEPARTMENT OF HEAVY INDUSTRY
(APPROVED LIST OF PRINTING JOBS)

S.No	Items of work	Size	Rates (Rs)
1	D.O.Letter Heads for Minister on Imported German D.O paper of 120 GSM with Golden Emblem and Silk Screen Printing.	A-4 A-5 A-8 (Per 1000)	
2	D.O.Letter Heads for Minister on Indigenous paper of 120 GSM with Golden Emblem/Blue Emblem and Silk Screen Printing	A-4 A-5 A-8 (Per 1000)	
3	D.O.Letter Heads for Minister on Indigenous paper of 100 GSM	A-4 A-5 A-8 (Per 1000)	
4	D.O.Letter Heads for Minister on Khadi paper of 100 GSM with Golden Emblem / Blue Emblem and Ordinary Printing	A-4 A-5 A-8 (Per 1000)	
5	D.O.Letter heads for Minister on Khadi paper of 100 GSM with Golden Emblem/ Blue Emblem and Screen Embossed Printing	A-4 A-5 A-8 (Per 1000)	
6	D.O.Letter Heads for Minister on Hand made paper of 100 GSM with Golden Emblem/ Blue Emblem and Screen Embossed Printing	A-4 A-5 A-8 (Per 1000)	
7	D.O.Letter Heads for Sr.Officer, PS, APS to Ministers on Bond paper of 100 GSM with Screen Embossed Printing	A-4 A-5 A-8 (PER 1000)	
8	D.O.Letter Heads for Sr. Officer, PS, APS to Minister on Khadi Paper of 100 GSM with Screen Embossed Printing	A-4 A-5 A-8 (Per1000)	
9	Window Envelops on white paper of 90 GSM with screen printing	SE-4 SE-5 SE-6 120X12' (Per 1000)	
10	Plain DO Envelop on white good quality paper of 90 GSM with screen printing	SE-4 SE-5 SE-6 120X12' (Per 1000)	
11	Window Envelops on white khadi paper of 80 &100 GSM with screen printing	SE-4 SE-5 SE-6 120X12' (Per 1000)	
12	Department letter head on 90 GSM paper and screen printing	A-4 A-5 (Per 1000)	
13	Department Letter heads on white paper of 80 GSM and ordinary printing	A-4 A-5 (Per 1000)	



14	Departmental letter Heads on Bond paper of 100GSM and screen printing	A-4 A-5 (Per 1000)	
15	Departmental letter heads on Bond paper of 100 GSM and Ordinary printing	A-4 A-5 (Per 1000)	
16	Khaki envelopes with ordinary printing of 80 & 100 GSM	SE-4 SE-5 SE-6 SE-7A(Net) SE-8 A(Net) (Per 1000)	
17	Visiting card size sacs of Immediate, Most Immediate for Signature etc.on thick paper as per sample	Per 100	
18	Slip pad on plain paper of 80 and 100 GSM with cover printed	9x8" 5.5x4.5 3x2" per pad	80 GSM /100GSM
19	Slip pad spiral binding with cover and each top of the paper printing having paper of 80/ 100 GSM	9X8" 5.5X4.5" 3X2" Per pad	80 GSM /100GSM
20	Printing Plastic Folder of good quality	Per piece	
21	File cover with inner and outer printed	Per piece	
22	Meeting slip pad (20 pages) with cover printing on 80 GSM paper	Per piece	
23	Engagement slip for Ministers on 300 GSM Hand made Card		
24	Envelops on Hand made paper	SE-5 SE-6 10X12" (PER 1000)	
25	D.O. Letter File Folder A-4 (Imported Galgo Paper 350 GSM with leaf/Embossed Printing)	Per 100	
26.	D.O. Letter File Folder A-5 (Imported Galgo Paper 350 GSM with leaf/Embossed Printing)	Per 100	
27.	D.O. Letter Pad (Imported Galgo Paper 150 GSM with leaf/Embossed Printing)	Per 100	
28.	DO Letter Envelop Imported Galgo Paper 200 GSM with leaf/Embossed Printing	SE-6 Size Per 100	
29.	Continuation Sheet (Imported Galgo Paper 150 GSM)	Per 100	
30.	Visitor Slip	1/8 Size per 100	
31.	Vehicle Slip	1/8 Size per 100	
32.	Poster	12"X18" per 100	
33.	Banner (Flex Star) 6'X3' feet	6'X3' feet per Piece	
34.	Certificate (Four Colour) Embossed Printing on 300 GSM Ivory/Art Card		

